



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

January 25, 2023
AGENDA ITEM #2

Approve the minutes from the
December 14, 2022 Regular Board
Meeting

Strategic Plan Relevance: Service
Department: Legal
Contact: Geoff Petrov, General Counsel
Associated Costs: N/A
Funding Source: N/A
Action Requested: Consider and act on motion to approve minutes

Description/Background: Approve the attached draft minutes for the December 14, 2022, Regular Board Meeting.

Backup provided: Draft minutes

MINUTES

Regular Meeting of the Board of Directors of the CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, December 14, 2022

9:00 a.m.

This was an in-person meeting. Notice of the meeting was posted December 9, 2022, online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Robert Jenkins and Board Members David Singleton, David Armbrust, Mike Doss, Heather Gaddes and Jay Blazek Crossley were present in the Lebermann Board Room.

An archived copy of the live-streamed audio of this meeting is available at:

<https://mobilityauthority.swagit.com/play/12152022-517>

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 9:04 a.m. and had each Board Member state their name for the record.

1. Welcome and opportunity for public comment.

No comment was provided.

Consent Agenda

2. Approve the minutes from the October 26, 2022 Regular Board Meeting.
3. Prohibit the operation of certain vehicles on Mobility Authority toll facilities pursuant to the Habitual Violator Program.

ADOPTED AS: RESOLUTION NO. 22-051

4. Approve the annual compliance report for submittal to the Texas Department of Transportation as required by 43 Texas Administrative Code §26.65.

ADOPTED AS: RESOLUTION NO. 22-052

5. Approve a contract with Aaron Concrete Contractors, LP for the 290E Retaining Wall Stabilization Maintenance Project.

ADOPTED AS: RESOLUTION NO. 22-053

6. Approve additional funding to extend the agreement with Robert Half International, Inc. for Interim Controller services.

ADOPTED AS: RESOLUTION NO. 22-054

7. Approve additional funding to extend the agreement with Robert Half International, Inc. for Interim Controller services.

ADOPTED AS: RESOLUTION NO. 22-055

MOTION: Approve Item Nos. 2 thru 7.
RESULT: Approved (Unanimous); 6-0
MOTION: David Singleton
SECONDED BY: David Armbrust
AYE: Armbrust, Crossley, Doss, Gaddes, Jenkins, Singleton
NAY: None.

Regular Items

8. Accept the financial statements for September 2022 and October 2022.

Presentation by Jose Hernandez, Chief Financial Officer.

MOTION: Accept the financial statements for September 2022 and October 2022.
RESULT: Approved (Unanimous); 6-0
MOTION: David Singleton
SECONDED BY: Heather Gaddes
AYE: Armbrust, Crossley, Doss, Gaddes, Jenkins, Singleton
NAY: None.

ADOPTED AS: RESOLUTION NO. 22-056

9. Discuss and consider awarding and approving the award and execution of contracts for construction engineering and inspection services (CE&I) with BGE, Inc. and IEA Inc. for the CE&I Services Pool.

Presentation by Mike Sexton, P.E., Acting Director Engineering and BGE Inc. and IEA Inc. representatives addressed the board.

MOTION: Award and approve contracts for construction engineering and inspection services (CE&I) with BGE, Inc. and IEA Inc. for the CE&I Services Pool.

RESULT: Approved (Unanimous); 6-0

MOTION: David Singleton

SECONDED BY: Jay Crossley

AYE: Armbrust, Crossley, Doss, Gaddes, Jenkins, Singleton

NAY: None.

ADOPTED AS: **RESOLUTION NO. 22-057**

10. Discuss and consider approving an amended and restated agreement with Electronic Transaction Consultants, LLC (ETC) for electronic toll collection integration and maintenance services.

Presentation by Tracie Brown, Director of Operations.

MOTION: Approve an amended and restated agreement with Electronic Transaction Consultants, LLC (ETC) for electronic toll collection integration and maintenance services.

RESULT: Approved (Unanimous); 6-0

MOTION: Mike Doss

SECONDED BY: Heather Gaddes

AYE: Armbrust, Crossley, Doss, Gaddes, Jenkins, Singleton

NAY: None.

ADOPTED AS: **RESOLUTION NO. 22-058**

11. Discuss and consider approving Work Authorization No. 4 with Electronic Transaction Consultants, LLC (ETC) for the design and installation of the toll system and other infrastructure required to support the 183N Mobility Project.

Presentation by Greg Mack, Director of Information Technology.

MOTION: Approve Work Authorization No. 4 with Electronic Transaction Consultants, LLC (ETC) for the design and installation of the toll system and other infrastructure required to support the 183N Mobility Project.

RESULT: Approved (Unanimous); 6-0

MOTION: Jay Crossley

SECONDED BY: Mike Doss
AYE: Armbrust, Crossley, Doss, Gaddes, Jenkins, Singleton
NAY: None.

ADOPTED AS: **RESOLUTION NO. 22-059**

- 12.** Discuss and consider approving Work Authorization No. 5 with Electronic Transaction Consultants, LLC (ETC) for the design and installation of the toll system and other infrastructure required to support the 183A Phase III Project.

Presentation by Greg Mack, Director of Information Technology.

MOTION: Approve Work Authorization No. 5 with Electronic Transaction Consultants, LLC (ETC) for the design and installation of the toll system and other infrastructure required to support the 183A Phase III Project.

RESULT: Approved (Unanimous); 6-0

MOTION: David Singleton

SECONDED BY: David Armbrust

AYE: Armbrust, Crossley, Doss, Gaddes, Jenkins, Singleton

NAY: None.

ADOPTED AS: **RESOLUTION NO. 22-060**

Briefings and Reports

- 13.** Executive Director Report.

Presentation by James M. Bass, Executive Director

A. Mobility Authority office plan.

B. Agency performance metrics.

(i) Roadway performance

(ii) Call-Center performance

Executive Session

Chairman Jenkins announced in open session at 10:10 a.m. that the Board would recess the meeting and reconvene in Executive Session to deliberate the following items:

- 14.** Discuss the sale, transfer, or exchange of one or more parcels or interests in real property owned by the Mobility Authority and related legal issues as authorized by §551.071

(Consultation with Attorney) and §551.072 (Deliberation Regarding Real Property; Closed Meeting).

15. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
16. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects and toll system improvements, as authorized by §551.071 (Consultation with Attorney).
17. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 11:38 a.m.

Regular Items

18. Adjourn Meeting.

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 11:38 a.m.